

Enrollment & Waitlist Policies

To be fair to all students, enrollment is handled exclusively through GOLD, on a first come, first serve basis. We are unable to assist students in getting back into courses they accidentally dropped, or were dropped from due to billing/collection issues. Do not contact the instructor, teaching assistant or undergraduate advising staff for an approval code. Please refer the Registrar's website for more information regarding waitlist policies (<https://registrar.sa.ucsb.edu/waitlist.aspx>)

Students are highly recommended to add their major courses during their first passtime.

GENERAL CHEMISTRY ENROLLMENT POLICIES:

1. Pass 1 priority:
 - Chemistry and Biochemistry (all majors)
 - College of Engineering (following majors): Chemical Engineering, Electrical Engineering, Computer Engineering, Mechanical Engineering
 - College of Creative Studies: Chemistry and Biochemistry
 - Earth Science (all majors)*
 - Ecology, Evolution, Marine Biology (all majors)
 - Environmental Studies (all majors)
 - Geography (following majors): Physical Geography*
 - Molecular, Cell, Developmental Biology (all majors)
 - Physics (all majors)
 - Psychological and Brain Sciences (all majors): Psychological and Brain Sciences BS, Biopsychology BS

*Students in Earth Science and Physical Geography BS majors must submit a Google form to receive clearance for Pass 1 enrollment.

[Click here](#) to access the form.

2. Majors not listed above, *including undeclared students*, must wait until Pass 2 to enroll.
3. You **must** add the lecture (Chem 1A/1B/1C) before adding the lab (1AL/1BL/1CL). If you drop the lecture, you will be automatically dropped from the lab. However, dropping the lab will not automatically drop you from the lecture. [Click here](#) to find more information about course prerequisites in the general catalog.

ORGANIC CHEMISTRY ENROLLMENT POLICIES:

1. Enrollment during Pass 1 is limited to the following:
 - 6AL/BL:
 - Chemistry and Biochemistry (all majors)
 - College of Engineering (following majors):
 - Chemical Engineering
 - College of Creative Studies (following majors):
 - Chemistry and Biochemistry
2. Majors not listed above, including undeclared students, must wait until Pass 2 to enroll.

WAITLIST POLICIES:

1. Waitlists will be made available once a course is full. Students must be registered in 12 units to view or add to the Waitlist.
2. To increase your chances of securing a seat, select all sections that fit into your schedule. Do not select a section if you are unable to attend the specified day/time.
3. Students will be auto-added from the Waitlists as spaces become available.
4. Waitlists will close:
 - At the end of the 5th Day of Instruction for:
 - Chem 1A-B-C
 - Chem 109A-B-C
 - Prior to the first day of instruction for:
 - Chem 1AL-BL-CL
 - Chem 6AL-6BL-6CL
 - Chem 110L-112L-125L
 - Chem 116AL-116BL-116CL

CRASHING POLICIES - LABS:

1. If you are not auto-added to the course prior to the Waitlist closing, you **MUST** crash the course in order to remain eligible to enroll.
2. Attendance on the first day of lab is required; if you do not attend, you will be dropped.
3. You do not need to be on the Waitlist to crash courses, though students on the Waitlist will receive priority.
4. You may continue to crash labs until the add deadline (typically the 3rd week of class).
5. Chem 1AL/1BL/1CL/6AL/6BL: All crashers must complete the respective Google form. [Click here](#) to access the form.
6. Approval codes (via UCSB account ONLY) will be distributed as spaces become available; you must enroll within 24 hours or your space will be offered to another student.
7. Do not contact the course instructor, teaching assistant or undergraduate advising staff for approval codes.

SWITCHING SECTIONS POLICY:

1. If you are enrolled in a section, DO NOT crash another section to obtain an approval code.
2. If on **GOLD** you see a space available in the section you would like to switch into, you can change sections by selecting the "Switch" button. Do not drop your current section as you will lose your space in the course.
3. If you are unable to switch sections before the quarter begins, you can find another student to switch sections with you. Once you find someone, you each will need to complete an electronic Lab Switch Form. [Click here](#) to access the form.
4. Students are prohibited from switching ORGANIC labs once the first experiment has been completed.